

#### (See rule 3) ANNEXURE "A"

# Format of Application for obtaining information under The Right to Information Act 2005

**To:** The State Public Information Officer, (Name of the office with address)

# 1. FULL NAME OF APPLICANT :

2. ADDRESS :

# 3. PARTICULARS OF INFORMATION REQUIRED

(i) Subject matter of information :

(ii) Period to which the information relates :

(iii) Description of information required : (Details may be attached on additional A4 size paper if required)

(iv) Whether information is required by post or in person :

(v) In case by post (Ordinary, Registered or Speed) :

#### 4. WHETHER THE APPLICANT IS BELOW POVERTY LINE :

(If yes, attach a photocopy of the proof thereof)

Place :

Date :

Affix Court fee stamp of Rs.10/-